

STATE OF IDAHO)
 : ss. Friday, November 3, 2023
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
Commissioner Jackson
Lindsey Dalley- Commission Clerk
Excused: Commissioner Bair

CASH WARRANTS

Cash Warrants were approved in the amount of \$550.00 and \$53.00, for a total of \$603.00.

CLAIMS

Claims were approved in the amount of \$410,196.81.

PAYROLL

Payroll was approved in the amount of \$789,769.08.

PERSONNEL ACTION FORMS

The Board approved Personnel Action Forms, which were as follows:

New Employee Status Sheet: Human Resources Technician

Decision: Commissioner Jackson moved to approve and sign Cash Warrants, Claims, Administrative Documents and Personnel Action Forms for November 3, 2023. Chairman Manwaring seconded. Both voted in favor. The motion carried.

TAX INQUIRY DOCUMENTS

The Board met to approve and sign Tax Inquiry documents submitted by the County Assessor, Donovan Harrington, which were as follows:

RP1419967	Year 2023	Homeowners signed up for Homeowners Exemption in 2023
RP1149300	Year 2023	Homeowners signed up for Homeowners Exemption in 2023
RP1310211	Year 2023	Homeowners signed up for Homeowners Exemption in 2023
RP2040000	Year 2023	Homeowners signed up for Homeowners Exemption in 2023
MH0174609C	Year 2023	Home is not livable
RP1312429	Year 2023	Homeowners signed up for Homeowners Exemption in 2023
RP1419934	Year 2023	Homeowners signed up for Homeowners Exemption in 2023
RP2168860	Year 2023	Homeowners signed up for Homeowners Exemption in 2023
RP8272020	Year 2023	Homeowners signed up for Homeowners Exemption in 2023
RP8271370	Year 2023	Homeowners signed up for Homeowners Exemption in 2023
RP2168650	Year 2023	Homeowners signed up for Homeowners Exemption in 2023
RP2168630	Year 2023	Homeowners signed up for Homeowners Exemption in 2023
RP2168545	Year 2023	Homeowners signed up for Homeowners Exemption in 2023
RP2168490	Year 2023	Homeowners signed up for Homeowners Exemption in 2023

Decision: Commissioner Jackson moved to approve and sign the Tax Inquiry documents as discussed. Chairman Manwaring seconded. Both voted in favor. The motion carried.

DISCUSSION & DECISION REGARDING INPUT ON PROPOSED NAME "PETES PEAK" FOR AN OFFICIALLY UNNAMED SUMMIT WITHIN BINGHAM COUNTY

The Board met to discuss and make a decision regarding input on the proposed name "Petes Peak" for an officially unnamed summit within Bingham County.

Chairman Manwaring stated that the Board had received a letter from an individual that is a contractor under the USGS Staff Support for the U.S. Board of Geographic names, who is seeking input from Bingham County on a proposed name "Petes Peak" for an officially unnamed summit within the county.

A local area resident proposed the new commemorative name, for an officially unnamed 5,650-foot peak. The proponent reports that the name has been in local use and would commemorate Pete Morris. The name has been used locally for over 125 years and honors "early Wolverine Canyon homesteader Pete Morris, who made many contributions to the region, including an engineered irrigation system for the local homesteaders. Chairman Manwaring read for the record that "Pete Morris, a bachelor, met an early death in 1892 from his horse falling on him. Before he passed, he asked his friends to bury him on top of the beak which overlooked his holdings. They wanted to oblige, but the task of getting his remains up on "old Pete Morris's Peak" just was not realistic. Therefore, the submitted request is something the resident would like to follow through with in his memory.

Chairman Manwaring stated he had no issues with the proposal but thought it may be beneficial to hold a public input meeting to see if there are any other residents who would have issues or other proposals as far as a name for the peak.

Commissioner Jackson concurred.

Decision: Commissioner Jackson moved to sign the documentation for the Petes Peak name but the Board would like to hold a public input meeting to receive any input that the citizens may have. Chairman Manwaring seconded. Both voted in favor. The motion carried.

DISCUSSION & DECISION REGARDING NOMINATION FOR GEMPLAN DISTRICT V BOARD OF TRUSTEE

The Board met to discuss and make a decision regarding nomination for GemPlan District V Board of Trustee.

Chairman Manwaring stated that he would be in favor of nominating Bryce Somsen to continue at the GemPlan District V Representative. Chairman stated that he spoke with Commissioner Bair who is also in favor.

Commissioner Jackson stated that he is also in favor of Bryce Somsen continuing as the District V Representative for GemPlan.

Decision: Commissioner Jackson moved to nominate Bryce Somsen for the GemPlan District V Representative. Chairman Manwaring seconded. Both voted in favor. The motion carried.

APPROVAL & SIGNING OF THE LETTER OF SUPPORT FOR THE BLACKFOOT FIRE DEPARTMENT TO APPLY FOR AN ARPA GRANT AND ASSIST WITH ADDITIONAL FUNDING NEEDED TO PURCHASE A NEW AMBULANCE

The Board met to approve and sign the letter of support for the Blackfoot Fire Department to apply for an ARPA Grant and assist with additional funding needed to purchase a new ambulance.

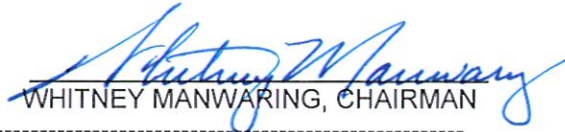
Decision: Commissioner Jackson moved to approve and sign the letter of support for the Blackfoot Fire Department to apply for an ARPA Grant and assist with additional funding needed to purchase a new ambulance. Chairman Manwaring seconded. Both voted in favor. The motion carried.

Chairman Manwaring moved to adjourn until Monday, November 6, 2023. Commissioner Jackson seconded. Both voted in favor. The motion carried.

Nothing further.

THE MOTION PASSED TO DISMISS UNTIL MONDAY NOVEMBER 6, 2023


PAMELA W. ECKHARDT, CLERK
Lindsey Dalley- Commission Clerk-----


WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Monday, November 6, 2023
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Bair
 Commissioner Jackson
 Lindsey Dalley- Commission Clerk

DISCUSSION & DECISION TO ADVERTISE THE BUILDING OFFICIAL POSITION- REQUESTED BY TIFFANY OLSEN

Present: Tiffany Olsen- Planning & Development Director
 Laraine Pope- Human Resources

The Board met to discuss and make the decision to advertise the Building Official position for the Planning & Development Division.

Ms. Olsen stated that Cody Gordon, the current Certified Building Official, has put in his two weeks' notice. Therefore, she is requesting to advertise the position as soon as possible to get the position filled. Ms. Olsen stated there were minor modifications made to the job description that were specifically placed for Mr. Gordon.

Ms. Olsen is requesting to advertise the position with a range from \$65,000.00 to \$90,000.00. The Board had no major concerns in regards to the submitted request.

Decision: Commissioner Jackson moved to approve the advertisement of the Building Official position with a pay range of \$65,000.00 to \$95,000.00 Commissioner Bair seconded. All voted in favor. The motion carried.

STAFF MEETING

Present: Pamela Eckhardt- County Clerk
 Laura Lora- Payroll/Indigent Services
 Donavan Harrington- County Assessor
 Debbie Cunningham- Chief Deputy Assessor
 Dusty Whited- Public Works Director
 Scott Reese- Emergency Management/Parks & Recreation
 Sheri Landon- Magistrate/District Court
 Laraine Pope- Human Resources

Shawn Hill- Probation Division
Cody Lewis- Treatment Court
Ryan Jolley- Prosecuting Attorney
Shelley Harris- Prosecutor's Office
Jeff Gardner- Sheriff
Jordyn Nebeker- Chief Deputy Sheriff
Tim Melton- Sheriff's Office
Tanna Beal- Treasurer
Julie Buck- Extension Office
Danette Miller- Elections
Jimmy Roberts- County Coroner

Excused: Gordon Croft- Blackfoot Chief of Police
Grahm Anderson- City of Blackfoot Treasurer
Marc Carroll- City of Blackfoot Mayor
Tiffany Olsen- Planning & Development Director
Jason Marlow-Building Maintenance Supervisor
Matt Galloway- IT Department

The Commissioners met with department heads and Elected Officials for the November 2023 Staff Meeting. Commissioner Bair conducted the Staff Meeting.

Pledge of Allegiance: Commissioner Bair conducted.

Approval of Minutes for Staff Meeting held in October 2023: There were no changes to be made. Therefore, the Staff Meeting Minutes for October were approved as written.

Special Presentation: None.

Safety Concerns: None.

Employee Years of Service Recognition: Sheriff Gardner recognized Detention Deputy Tim Melton for 5 years of service to Bingham County and stated that Deputy Melton is the happiest guy that you will meet. He always has a smile on his face and is willing to do what he is asked. Deputy Melton has recently taken an interest in Treatment Court and has been working with Cody Lewis.

Deputy Melton stated he began working with Bingham County during a difficult time as there had recently been an officer involved shooting and it was great to see everyone come together as a family and help one another.

Sheriff Gardner stated that he would like to recognize Patrol Deputy Greg Jolley, Patrol Corporal Jake VanOrden and Patrol Corporal Jared Miller, for 10 years of service to Bingham County.

Sheriff Gardner stated that he would like to recognize Patrol Sergeant Lawrence Henrie for 15 years of service to Bingham County.

Ryan Jolley recognized Shelley Harris for 15 years of service to Bingham County and stated that Shelley does a great job for the Prosecutors Office and has worked on every case load possible. She is truly appreciated and is an asset to Bingham County.

Shelley Harris stated that she appreciates being a Bingham County employee and it is hard to believe that it has already been 15 years. Shelley stated that she appreciates the friendships that she has built with everyone.

Dusty Whited recognized Doug Long for 5 years of service to Bingham County. Doug is a truck driver and came to Bingham County from Idaho Supreme. He is an asset to Bingham County.

Dusty Whited recognized Todd Bennett for 20 years of service to Bingham County and stated that Todd is an Operator for the county. Todd also works as an Interim Lead when needed and is a valuable employee.

Commissioner Bair: Stated that Ron Wynn, who has worked for Bingham County for about 38 years, has passed away and he would like to send his condolences to both Ron's family and the Public Works Department.

Commissioner Jackson: Stated that he has been in office for almost one year and he would like to thank all of the department heads and other Elected Officials for their patience as he learns. It has been amazing to see how the county functions and how well everyone works together.

Chairman Manwaring: Gave a brief update on the Jail Expansion Project.

Pamela Eckhardt: Had no updates at this time.

Laura Lora: Had no updates at this time.

Donavan Harrington: Had no updates at this time.

Dusty Whited: Had no updates at this time.

Jimmy Roberts: Stated that he would like everyone to keep in mind the importance of mental health. There have been 5 suicides within the last 6 weeks. The most significant detail to know is that they have all been individuals at a young age. He would like to remind everyone to please support the schools and parents who may have children struggling with their mental health.

Scott Reese: Stated that he and his department would like to thank the County Commissioners for approving the cost of living increase, along with all of the department heads and Elected Officials for their work with the budget to allow the cost of living increase to happen.

Sheri Landon: Had no updates at this time.

Laraine Pope: Stated that Shannon Jackson has been hired as the full time Human Resources Technician.

Shawn Hill: Had no updates at this time.

Cody Lewis: Stated that Misdemeanor Drug Court Graduation is scheduled for November 30th at 4:00 p.m., and Felony Drug Court Graduation is scheduled for November 28th at 4:00 p.m. Mr. Lewis stated that he would also like to thank Deputy Melton for all of his work, along with the Prosecutor's Office who are also instrumental in what Treatment Court does.

Ryan Jolley: Stated within the past few weeks, Laraine Pope sent out an amendment that was made to the Employee Handbook in regards to drug testing. As part of that, the Board asked if he would draft a drug and alcohol-free workplace pledge for the Elected Officials specifically to sign. Where Elected Officials are different than the general employees, they wanted to be sure that they were setting a good example as Elected Officials. Mr. Jolley read said document for the record and stated that said document will be available with Lindsey Dalley for all Elected Officials to sign.

Jeff Gardner: Stated that the Santa's Helpers Fundraiser was held at Rupes, which went extremely well and they were able to raise approximately \$2,500.00 from tips. Santa's Helpers will provide for approximately 60 kids this year.

Tanna Beal: Stated that the Treasurers Office is currently on hold with taxes and waiting for the go ahead from the State and Computer Arts. The tax bills are supposed to be out in the mail by the fourth Monday in November. There is no penalty for that but there is a penalty for changing the due date for taxes.

Julie Buck: Stated that open enrollment is occurring for the 4-H Program. Reed Findlay is currently working on a vertical garden study for strawberries. Also, the annual alfalfa nitrogen for small grains study is in press and also has a pesticide applicator class if anyone may be interested.

Danette Miller: Stated that tomorrow, November 7, 2023, is Election Day and there are several areas holding elections. Ms. Miller would like to thank Jason Marlow and the Building Maintenance crew for assisting in delivery of election equipment.

Commissioner Bair stated next Staff Meeting is scheduled for Monday, December 4, 2023 at 8:30 a.m.

Nothing further.

PROBATION DEPARTMENT

Present: Shawn Hill- Probation Director
Shane Boyle- Idaho Department of Juvenile Corrections
Mark Gough- Probation Department

The Board met with Shawn Hill to discuss department updates and other agenda items.

Mr. Boyle presented the County Annual Juvenile Justice Report and stated that a finalized document would come before the Board once prepared.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(d), to consider Records that are exempt from public disclosure. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(d), to consider records that are exempt from public disclosure. Commissioner Bair seconded. All in favor. The Board moved into Executive Session at 9:45 a.m. The Board moved out of Executive Session at 9:55 a.m.

Decision: Commissioner Jackson moved to approve Indigent Cremation Case Number 2023-13. Said cremation is in the amount of \$2,000.00. Chairman Manwaring seconded. Both voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY NOVEMBER 8, 2023

PAMELA W. ECKHARDT, CLERK
Lindsey Dalley- Commission Clerk-----

WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Wednesday, November 8, 2023
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Bair
 Commissioner Jackson
 Lindsey Dalley- Commission Clerk

CASH WARRANTS

Cash Warrants were approved in the amount of \$3,381.00 and \$515.72, for a total of \$3,896.72.

CLAIMS

Claims were approved in the amount of \$69,065.25.

TAX INQUIRY DOCUMENTS

The Board met to approve and sign Tax Inquiry documents submitted by Donovan Harrington, County Assessor, which were as follows:

RP8270730	Year 2023	Homeowner signed up for Homeowners Exemption for 2023
RP1300140	Year 2023	Homeowner signed up for Homeowners Exemption for 2023
RP8193600	Year 2023	Homeowner signed up for Homeowners Exemption for 2023
RP0297010	Year 2023	Homeowner signed up for Homeowners Exemption for 2023
RP0307301	Year 2023	Homeowner signed up for Homeowners Exemption for 2023
RP1283705	Year 2023	Homeowner signed up for Homeowners Exemption for 2023
MH352S34PW0410	Year 2023	Homeowners signed up for Homeowners Exemption for 2023
RP2034801	Year 2023	Homeowner signed up for Homeowners Exemption for 2023
RP8180700	Year 2023	Homeowner signed up or Homeowners Exemption for 2023

Decision: Commissioner Jackson moved to approve and sign the Tax Inquiries as submitted by the County Assessor. Commissioner Bair seconded. All voted in favor. The motion carried.

APPROVAL OF BINGHAM COUNTY PUBLIC DEFENDER CONTRACT WITH TREVOR CASTLETON

The Board met to approve and sign the Bingham County Public Defender Contract with Trevor Castleton.

Decision: Commissioner Bair moved to approve and sign the Bingham County Public Defender Contract with Trevor Castleton. Commissioner Jackson seconded. All voted in favor. The motion carried.

SHERIFF'S OFFICE/JAIL INSPECTION

Present: Jeff Gardner- Sheriff
Jordyn Nebeker- Chief Deputy Sheriff
Darrell Fellows- Detention Lieutenant

The Board met with Sheriff Jeff Gardner and Chief Deputy Sheriff Jordyn Nebeker to conduct a jail inspection.

PUBLIC WORKS

Present: Dusty Whited- Public Works Director
Ryan Jolley- Prosecuting Attorney

The Board met with Dusty Whited to discuss updates within the Public Works Department.

DISCUSSION & DECISION REGARDING PURCHASE OF A NEW RICOH COPY MACHINE FOR THE CLERK'S OFFICE- REQUESTED BY CLERK PAMELA ECKHARDT

Present: Pamela Eckhardt- County Clerk
Ryan Jolley- Prosecuting Attorney

The Board met with Pamela Eckhardt to discuss the purchase of a new Ricoh copy machine for the Clerk's Office.

Clerk Eckhardt explained that the current Ricoh copy machine in the Clerk's Office is several years old and last year \$3,500 was put into the machine for replacement parts, along with an additional \$500 recently to replace the fusing belt. The technician ran a report on the machine, which shows that all major parts to the machine are well past their life expectancy. The machine is heavily used every day by the Clerk's Office Jury, Elections Office, Human Resources and other offices that need a color copier.

Discussion was held in regard to which fund this expense would be paid from, wherein Clerk Eckhardt requested it come from PILT and that the funds would be reimbursed over the next two fiscal years. Chairman Manwaring stated that he would rather the funds come from the General Fund due to the current jail expansion/courthouse remodel project and the funds that would be paid from PILT for that project. Commissioner Bair and Commissioner Jackson concurred.

Decision: Commissioner Jackson moved to approve the purchase of a new Ricoh copy machine for the Clerk's Office in the amount of \$12,615.00, to be paid from the General Fund. Commissioner Bair seconded. All voted in favor. The motion carried.

REVIEW OF LEASE AGREEMENT FOR THE COUNTY ANNEX BUILDING LOCATED AT 490 MAPLE STREET- REQUESTED BY CLERK PAMELA ECKHARDT

Present: Pamela Eckhardt- County Clerk
Ryan Jolley- Prosecuting Attorney

The Board met with Clerk Eckhardt to review the Lease Agreement for the County Annex Building located at 490 Maple Street.

Discussion was held in regards to the lease for Vocational Rehabilitation in the County Annex Building, which is to expire April of 2024. Journeys also rents one room month by month. Clerk Eckhardt requested that discussion be held as to the possibility of future use and stated that Vocational Rehabilitation rent income is \$17,576.00 (paid yearly), Journeys pays \$375 per month and the revenue from these rental payments goes into PILT Fund.

Clerk Eckhardt stated that possible uses would be to lease again to the State for Vocational Rehabilitation, Bingham County Historical Society, Circle of Hope or a possible conference facility. Clerk Eckhardt stated that the State would need a decision from the Board within the next month or two because it takes them a couple of months to get the lease drafted and approved.

After further discussion, the Board stated they would be in favor of having a one-year lease agreement with Vocational Rehabilitation. Chairman Manwaring stated he believes it is good that the county is bringing in revenue that is going into PILT and therefore Vocational Rehabilitation would be his preference. Commissioner Bair and Commissioner Jackson concurred. Clerk Eckhardt would contact Vocational Rehabilitation to see if they were in favor of continuing with a year to year lease.

MEETING WITH AMANDA STEINMETZ WITH IDAHO ASSOCIATION OF COUNTIES TO DISCUSS THE IDAHO ASSOCIATION OF COUNTIES UNEMPLOYMENT FUND

Present: Laraine Pope- Human Resources Director
Via Zoom: Amanda Steinmetz- Idaho Association of Counties

The Board met with Amanda Steinmetz to discuss the Idaho Association of Counties Unemployment Fund.

DISCUSSION & DECISION REGARDING AMENDMENT TO THE BUILDING OFFICIAL JOB DESCRIPTION- REQUESTED BY TIFFANY OLSEN

Present: Tiffany Olsen- Planning & Development Director
Laraine Pope- Human Resources Director
Ryan Jolley- Prosecuting Attorney

The board met with Tiffany Olsen to discuss the proposed amendment to the Building Official Job Description.

Ms. Olsen stated there were a few amendments removed from the Building Official Job Description that were made specifically for the current Building Official and would not be pertinent to the individual that may take this position.

A few items removed were that the individual have the ability to implement and administer an annual budget, communicate effectively with the Planning & Development Director, have the ability to be non-bias and interpret and implement codes fairly and consistently, have the special qualification of Residential and Commercial Plans Examiner License, have the ability to obtain Mechanical Inspector License within one (1) year of hire, have the ability to obtain Certified Flood Plain Manager Certification within one (1) year of hire and International Code Council Certification as a Certified Building Official and Although working under the general direction of the Planning Director, the incumbent retains complete autonomy with respect to all technical aspects of the Building function and therefore reports directly to the Board of County Commissioners in such instances.

The Board had no concerns regarding the proposed amendments nor did the Human Resources Director.

Decision: Commissioner Bair moved to approve the amendments made to the job description for the Building Official within the Planning & Development Division. Commissioner Jackson seconded. All voted in favor. The motion carried.

DISCUSSION REGARDING POSSIBILITY OF BUILDING A NEW BLACKFOOT ANIMAL SHELTER- MEETING HELD AT PREMIER TECHNOLOGY

Present: Thomas Wadsworth- Sho-Ban Animal Control
Doug Sayer- Premier Technology
Amanda Cevering- Blackfoot Animal Shelter
Angela Palmer- Blackfoot Animal Shelter Board
Amy Weimer- Blackfoot Animal Shelter Board
Marc Carroll- City of Blackfoot Mayor
Tiffany Olsen- Planning & Development Director
Cassie Ashton- Blackfoot Animal Shelter Board
Nick Sagamo- Sho-Ban Animal Control
Stacy Davies- City of Blackfoot Animal Control

The Board met with listed individuals to discuss the possibility of building a new Blackfoot Animal Shelter. This meeting was held at Premier Technology and therefore was not recorded.

Discussion was held in regards to the need of building a new and larger animal shelter. Several individuals addressed the current issues and the upcoming needs of the facility.


The proposed new facility would be approximately 15,000 square feet and hopeful to be on 3-5 acres.

Discussion was held in regards to previous meetings with the Board of County Commissioners, wherein a portion of land by the Central Transfer Station as discussed. At this time, another portion of county property was discussed (BC0284303) that is located out in McDonaldville. This location would need power/water, including sewer services. Ms. Olsen stated if built on this parcel, it would require a Conditional Use Permit through the Bingham County Planning & Development Division. All parties agreed that this would be a good location to build the proposed new facility.

Mayor Carroll stated that he has a potential idea but before moving forward would need to meet with City Legal Counsel and County Legal Counsel would need to complete research in regards to transferring property to the City or how the process would move forward.

It was determined that once this occurs, Mayor Carroll will schedule a meeting before the Board in order to discuss these options further in order for a decision to be made.

THE MOTION PASSED TO DISMISS UNTIL MONDAY NOVEMBER 13, 2023


PAMELA W. ECKHARDT, CLERK
Lindsey Dalley- Commission Clerk-----


WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Monday, November 13, 2023
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Jackson
 Lindsey Dalley- Commission Clerk
Excused: Commissioner Bair

APPROVAL & SIGNING OF WIPFLI AUDITING AGREEMENT

Present: Pamela Eckhardt- County Clerk
 Ryan Jolley- Prosecuting Attorney

The Board met to approve and sign the WIPFLI Auditing Agreement, requested by Clerk Pamela Eckhardt.

Clerk Eckhardt stated the amount is more than what was placed within the budget and the new amount of \$43,500.00 for the main audit, plus \$5,000.00 for the single audit for American Recovery Plan Act and \$1,000.00 for the first GASBI 96 audit.

Clerk Eckhardt stated that Legal Counsel has reviewed the agreement and has no concerns.
Decision: Commissioner Jackson moved to approve and sign the WIPFLI Auditing Agreement as presented. Chairman Manwaring seconded. Both voted in favor. The motion carried.

APPROVAL OF CANVASS FOR THE NOVEMBER 7, 2023 ELECTION

Present: Danette Miller- Elections
Megan Kearsley- Elections
Kelli Robbins- Elections
Pamela Eckhardt- County Clerk
Ryan Jolley- Prosecuting Attorney

The Board met to review and approve the CANVASS for the November 7, 2023 Election.

Ms. Miller presented the CANVASS for the November 7, 2023 Election, wherein the Board had no major concerns. The Abstracts from each election and polling location, were as follows:

**Bingham County General Consolidated Election
November 7, 2023**

Precinct	VOTING STATISTICS				
	Total Number of Registered Voters at Cutoff	Number Election Day Registrants	Total Number of Registered Voters	Number of Ballots Cast	% of Registered Voters That Voted
Blackfoot 1	820	7	827	122	14.8%
Blackfoot 2	697	3	700	111	15.9%
Blackfoot 3	850	4	854	122	14.3%
Blackfoot 4	768	2	770	84	10.9%
Blackfoot 5	1,144	1	1,145	179	15.6%
Blackfoot 6	866	2	868	235	27.1%
Firth 7	443	2	445	103	23.1%
Jameston 10	918	32	950	287	30.2%
Rockford 12	9	0	9	2	22.2%
Shelley 13	1,167	53	1,220	504	41.3%
Shelley 14	1,192	58	1,250	548	43.8%
Aberdeen 15	702	15	717	193	26.9%
Springfield 16	296	2	298	107	35.9%
Pingree 18	13	0	13	2	15.4%
Shelley 21	1,330	64	1,420	507	35.7%
Moreland 25	1	0	1	0	0.0%
Morgan's Pasture 28	3	0	3	0	0.0%
CO. TOTAL	11,219	245	11,490	3,106	27.0%

	Requested	Received	Percentage
Early Voting	122	122	
Absentee	288	237	82%
Mail Ballot	26	4	15%

Bingham County General Consolidated Election
November 7, 2023

City of Blackfoot City Council			
Precinct	Council Seat #4		Eligible to Vote
	Debbie Barlow	Cara Fitzgerald	
Blackfoot 1	67	55	820
Blackfoot 2	65	46	697
Blackfoot 3	52	70	850
Blackfoot 4	63	21	768
Blackfoot 5	102	76	1144
Blackfoot 6	112	123	866
CO. TOTAL	461	391	5145
% Voter Turnout			17%

Bingham County General Consolidated Election
November 7, 2023

City of Aberdeen					
Precinct	Council Member (Vote for 3)				Eligible to Vote
	Diane Nunez Hernandez	Jeffrey P Pratt	Alan Summers	Karl D Vollmer	
Aberdeen 15	53	93	92	80	484
CO. TOTAL	53	93	92	80	484
% Voter Turnout					66%

Aberdeen School District #58						
Precinct	Zone 2		Eligible to Vote	Zone 3		Eligible to Vote
	Trustee	Trustee		Trustee	Trustee	
	Aimee Elliott	Todd A Lowder		James A Patten	Elaine Blik	
Aberdeen 15	44	38	237	29	27	170
Springfield 16	6	2	16	N/A	N/A	N/A
CO. TOTAL	50	40	253	29	27	170
% Voter Turnout			36%	% Voter Turnout		33%

Springfield/Sterling Cemetery			
Precinct	Zone 3		Eligible to Vote
	Trustee	Trustee	
	Steven B Adams	Cheryl Hamilton-Koompin	
Rockford 12	2	0	9
Aberdeen 15	1	0	7
Springfield 16	87	16	287
Pingree 18	1	1	13
Moreland 25	0	0	1
CO. TOTAL	91	17	317
% Voter Turnout			34%

Bingham County General Consolidated Election
November 7, 2023

City of Basalt								
Precinct	Mayor	Mayor	Mayor	Eligible to Vote	City Council Member (Vote for 2)			Eligible to Vote
	Rex C. Mitchell	Gifford M. Patton	Zachary Spalding		Brittney Britain	Pam Croft	Aise N. F. Moore	
Firth 7	51	6	2	182	43	46	15	182
CO. TOTAL	51	6	2	182	43	46	15	182
% Voter Turnout				32%	% Voter Turnout			57%

Firth School District #59			
School Trustee Zone 2			
Precinct	Christopher Lakes	Christopher M. Jensen	Eligible to Vote
Firth 7	69	38	443
CO. TOTAL	69	38	443
% Voter Turnout			24%

Bingham County General Consolidated Election
November 7, 2023

Precinct	City of Shelley City Council					Eligible to Vote
	Council Seat #2		Council Seat #3			
	Paul A. Voelker	Don West	Dallin T. Jolley	Brady R. Jordan	Leif Watson	
Shelley 13	90	320	212	32	169	993
Shelley 14	124	245	175	25	167	795
Shelley 21	24	97	75	11	35	310
CO. TOTAL	238	662	462	68	371	2098
% Voter Turnout						43%

Precinct	Joint Shelley School District # 60					Eligible to Vote
	Bond		Eligible to Vote	School Trustee Zone 2		
	In Favor	Against		Matt Winder	Nicholas J. Tanner	
Jameston 10	132	151	918	19	85	296
Shelley 13	248	247	1,167	10	6	109
Shelley 14	213	322	1,192	63	27	240
Shelley 21	287	218	1,330	58	38	283
Morgan's Pasture 28	0	0	3	N/A	N/A	N/A
CO. TOTAL	880	938	4,610	150	156	928
% Voter Turnout			39%	% Voter Turnout		33%

Decision: Commissioner Jackson moved to approve the CANVASS for the November 7, 2023 Election. Chairman Manwaring seconded. Both voted in favor. The motion carried.

PUBLIC HEARING TO OPEN THE FISCAL YEAR 2023 BUDGET AND APPROVAL OF RESOLUTION 2023-53

Present: Pamela Eckhardt- County Clerk
Ryan Jolley- Prosecuting Attorney
Jeff Gardner- Sheriff
Jordyn Nebeker- Chief Deputy Sheriff

The Board met to hold a Public Hearing to open the Fiscal Year 2023 Budget and approve Bingham County Resolution 2023-53, which is in regards to the same. Chairman Manwaring welcomed all to the meeting, introductions were held and the time was turned over to Clerk Eckhardt.

Clerk Eckhardt explained that it is necessary to adjust the Fiscal Year 2023 County Budget for additional expenditures and revenues. Clerk Eckhardt reiterated that the adjustments to the budgeted amount will not result in the increase of anticipated property taxes over the amounts previously levied for Fiscal Year 2023.

Clerk Eckhardt explained that the budget will be adjusted by the following amounts:

Fund 02- Road and Bridge: Expenditures in the amount of \$245,000.00.
Revenue in the amount of \$245,000.00 from existing fund balance.

Fund 06-52- Public Defender: Expenditure in the amount of \$243,607.00.
Revenue in the amount of \$246,607.00 from the existing fund balance.

Fund 12- Historical Society: Expenditure in the amount of \$13,000.00.
Revenue in the amount of \$13,000.00 from an Idaho Heritage Trust Grant.

Fund 25 Veterans Memorial: Expenditures in the amount of \$3,200.00.
Revenue in the amount of \$3,200.00 from existing fund balance.

Fund 51- American Recovery Plan: Expenditures in the amount of \$879,600.00.
Revenue in the amount of \$879,600.00.

Chairman Manwaring asked if there was any testimony in favor, to which there was none.

Chairman Manwaring asked if there was any testimony in neutral, to which there was none.

Chairman Manwaring asked if there was any testimony in opposition, to which there was none.

Public comment was closed at this time.

The Board had no concerns in regards to the proposal presented by Clerk Eckhardt.

Decision: Commissioner Jackson moved to approve Bingham County Resolution 2023-53, a Resolution to open the Fiscal year 2023 Budget. Chairman Manwaring seconded. Both voted in favor. The motion carried and said Resolution was approved and signed as follows:

BINGHAM COUNTY
RESOLUTION NO. 2023 - 53

A RESOLUTION TO OPEN FISCAL YEAR 2023 BUDGET

WHEREAS, the Bingham County Commissioners have found it necessary to adjust the Fiscal Year 2023 County Budget for additional expenditures and,

WHEREAS, the adjustments to the following budgeted amount will not result in the increase of anticipated property taxes over the amounts previously levied for Fiscal Year 2023.

NOW THEREFORE, pursuant to Idaho Code §31-1605, the Bingham County Commissioners hereby resolve that the following FY 2023 budget be adjusted by the following amounts:

Fund 02 Road and Bridge: Expenditures in the amount of \$245,000
Revenue in the amount of \$245,000 from existing fund balance.

Fund 06-52 Public Defender: Expenditures in the amount of \$243,607.
Revenue in the amount of \$243,607 from existing fund balance.

Fund 12 Historical Society: Expenditures in the amount of \$13,000.
Revenue in the amount of \$13,000 from an Idaho Heritage Trust Grant.

Fund 25 Veterans Memorial: Expenditures in the amount of \$3200.
Revenue in the amount of \$3200 from existing fund balance.

Fund 51 American Recovery Plan: Expenditures in the amount of \$879,600.
Revenue in the amount of \$879,600 from existing fund balance.

DATED: November 13, 2023

BOARD OF COUNTY COMMISSIONERS



By: *Whitney Manwaring*
Whitney Manwaring, Chairman

ATTEST:

Pamela W. Eckhardt
Pamela W. Eckhardt
Bingham County Clerk

Mark R. Bair, Commissioner
Eric Jackson
Eric Jackson, Commissioner

DISCUSSION & DECISION TO AMEND THE IT DIRECTOR/ADMINISTRATIVE CORPORAL POSITION TO IT DIRECTOR/ADMINISTRATIVE LIEUTENANT

Present: Laraine Pope- Human Resources Director
Jeff Gardner- Sheriff
Jordyn Nebeker- Chief Deputy Sheriff



The Board met to hold discussion and make a decision in regard to amend the IT Director/Administrative Corporal position previously approved, to IT Director/Administrative Lieutenant.

Ms. Pope stated that when the email was sent out in regards to the specific position, Ms. Dalley noticed there was an incorrect job title approved. It was approved previously as the IT Director/Administrative Corporal and it should have been approved as the IT Director/Administrative Lieutenant.

There were no concerns from the Board and as the proper and correct wage had been discussed previously.

Decision: Commissioner Jackson moved to approve to advertise the IT Director/Administrative Lieutenant position as presented. Chairman Manwaring seconded. Both voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL TUESDAY, NOVEMBER 14, 2023


PAMELA W. ECKHARDT, CLERK
Lindsey Dalley- Commission Clerk-----

WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
: ss. Tuesday, November 14, 2023
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
Commissioner Bair
Commissioner Jackson
Lindsey Dalley- Commission Clerk

PLANNING & DEVELOPMENT

Present: Tiffany Olsen- Planning & Development Director
Laraine Pope- Human Resources Director
Ryan Jolley- Prosecuting Attorney
Dusty Whited- Public Works Director

The Board met with Tiffany Olsen to discuss updates within the Planning & Development Division, along with other agenda items.

Ms. Olsen explained that the current Building Official has submitted his resignation and Friday, November 17th will be his last day, which will leave an opening of both a Building Official and Building Inspector. Last week the Building Inspector position was closed as she wanted to look closer at the wage and discuss the potential of increasing said pay.

Ms. Olsen provided the Board with materials that she has put together pertaining to Building Inspector vacancies throughout the State of Idaho and the wage being advertised for those positions. Ms. Olsen stated the starting wage for a Building Inspector in Bingham County is \$20.22, Elmore County has a starting wage of \$20.00, Canyon County has a starting wage of \$24.50, Minidoka County has a starting wage of \$24.04 and Latah County has a starting wage of \$24.99. Ms. Olsen also reviewed a salary survey provided by the Idaho Association of Counties.

Ms. Olsen stated there were a few candidates that were interviewed but did not proceed with hiring said candidates. She stated when the Planning & Development employees are out in the field and attempting to recruit individuals to apply for the Building Inspector position, when asked what he salary is, most of the time the individual is not interested in that pay. At this time, her suggestion would be to increase the Building Inspector starting wage from an N19 (starting at \$20.22) to an N24 (starting at \$23.36). This is due to seeing the necessity for trained individuals with the residential building inspector component, how valuable it is to the county and how hard it is to find.

Also, within the request, if the Building Official wage increase is approved, Ms. Olsen stated that she would ask that the wage for current Building Inspector be increased from an N19, Step 6 (\$23.16) to an N24, Step 6 (\$27.87). Ms. Olsen stated there are salary savings due to the vacancy of the Former Building Inspector and Former Planner, which would cover the increase for the current Building Inspector and off-set the wage for the Building Official.

Ms. Pope stated that she would not be in favor of the full increase to N24 and further explained that it would create issues with integrity of the pay scale for the county. The current posted pay is where it should be and if there is an individual who has qualifications, a request could come before the Board for a possible increase.

Commissioner Bair voiced his concern by stating if there was an individual interested in the position that had the proper qualifications but did not like the starting pay, he would prefer to increase the step and not increase the grade. Ms. Olsen stated these are very skilled unique positions and are challenging to recruit for. She stated that she would do so but has not been given the opportunity but the starting wage is insufficient in conversations with individuals and she feels that if the starting wage were higher, there would be more candidates and those that are in the construction industry with experience.

Chairman Manwaring stated that he is not in favor of the N24 but would like to discuss a happy medium to where all parties would be satisfied and be able to recruit employees.

Ms. Olsen stated that she would be happy with an N21 or an N22, if the N24 is not acceptable. Regardless of the recommendations made, she does not believe that \$20.22 is enough for a starting wage for this position. Ms. Pope added for anything higher than an N19, she would have to complete a reclassification in order to keep it legitimate with the current pay structure.

Commissioner Bair suggested advertising at an N19, Step 4 (\$22.74) as a starting wage, with the range to Step 13 (\$29.67). Commissioner Jackson stated that he would be in favor of this suggestion for one month and if it does not attract any applicants, another proposal could be made for change. Ms. Olsen stated that she would not be opposed to this suggestion.

Decision: Commissioner Bair moved to advertise the Building Inspector position at an N19, Step 4 (\$22.74) and top out at N19, Step 13 (\$29.67). Commissioner Jackson seconded. All voted in favor. The motion carried.

Next, Ms. Olsen stated that starting next week, the Planning & Development Department will not be able to conduct building inspections, HVAC Inspections, or plan review as they will be without a Building Official. Building Inspectors work under the direction and supervision of the Building Official's License. Ms. Olsen stated that she had reached out to Bannock County and their Building Official is on a 4-10 schedule, has the ability and would be interested in working in Bingham County 1-day per week for 8-10 hours per day. This individual is familiar with OpenGov and she would like to enter into an agreement. The State will do

HVAC Inspections but as of now, they do not have the staff to support what the county needs. Ms. Olsen presented two contracts in order to contract with Chase Clark for all plan reviews to be done remotely and one day of Building Inspections. Ms. Olsen presented a second contract with another individual, Ron Osborn, who would also assist with inspections if needed. Mr. Osborn would work two full days of inspections. Mr. Osborn would be taking those days off from his current employer and working as a consultant for Bingham County. The benefit here is that Mr. Osborn can conduct all inspections.

Further, Ms. Olsen would like to offer them both a wage of \$36.00 per hour, wherein she stated that she worked with Ms. Pope, who was also in favor.

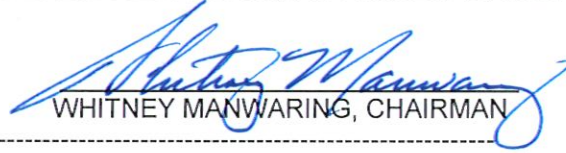
Ms. Olsen stated that the two agreements before the Board today have been reviewed by Legal Counsel and made a few edits. Therefore, they are ready for the Boards approval.

The Board had no major concerns in regards to the proposed agreements as presented by Ms. Olsen.

Decision: Commissioner Jackson moved to approve the two (2) Agreement for Professional Services with Chase Clark for one (1) day minimum of inspections, along with all plan reviews to be done remotely until the Building Official position is filled and Ron Osborn for Planning & Development inspections. Commissioner Bair seconded. All voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY, NOVEMBER 15, 2023


PAMELA W. ECKHARDT, CLERK
Lindsey Dalley- Commission Clerk-----


WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Wednesday, November 15, 2023
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Jackson
 Lindsey Dalley- Commission Clerk
Excused: Commissioner Bair

SHERIFF'S OFFICE

Present: Jeff Gardner- Sheriff
 Ryan Jolley- Prosecuting Attorney

The Board met with Sheriff Gardner and Chief Deputy Sheriff Nebeker to discuss updates within the Sheriff's Office, which included jail population, Bancorp Leasing and the jail expansion/courthouse remodel project.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider Personnel matters. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Chairman Manwaring seconded. Both in favor. The Board moved into Executive Session at 9:07 a.m. Commissioner Jackson moved to go out of Executive Session. Chairman Manwaring seconded. The Board moved out of Executive Session at 9:29 a.m.

Decision: Commissioner Jackson moved to approve the proposal made by Mr. Whited to move Brad Bailey to work as Interim Supervisor at Rattlesnake and move his wage from an N17, Step 5 (\$22.09) to an N17, Step 7 (\$23.43). Chairman Manwaring seconded. Both voted in favor. The motion carried.

Commissioner Jackson moved to go ahead and approve that the two Road & Bridge Mechanics discussed within Executive Session, take approximately three hours as leave without pay due to the incident also discussed within Executive Session. Chairman Manwaring seconded. Both voted in favor. The motion carried.

PUBLIC WORKS

Present: Dusty Whited- Public Works Director
 Ryan Jolley- Prosecuting Attorney
 Derrick Going- Solid Waste Supervisor

The Board met with Dusty Whited to discuss updates within the Public Works Division.

DISCUSSION & DEICISON REGARDING CLOSURE OF EXTENSION OFFICE ON DECEMBER 27-29, 2023- REQUESTED BY JULIE BUCK- EXTENSION OFFICE

The Board met with Julie Buck to discuss the request to close the Extension Office on December 27-29, 2023. Within an email provided to Commission Clerk, Lindsey Dalley, it was explained that the Extension Office does not see many community members, or no members come into the office over these days due to the holiday. Therefore, Ms. Buck explained within said email that she would like the Boards permission to close the Extension Office on December 27th through December 29th. The full time Bingham employees are willing to use their PTO. The University of Idaho Extension Faculty have holiday pay for those days.

Chairman Manwaring nor Commissioner Jackson had concerns in regards to the request.

Decision: Commissioner Jackson moved to allow the Extension Office to be closed on December 27, 2023 through December 29, 2023. Chairman Manwaring seconded. Both voted in favor. The motion carried.

PRIOR APPROVAL FOR MAJOR PURCHASE- IT DEPARTMENT

Present: Matt Galloway- IT Department

The Board met to review the Prior Approval for Major Purchase documentation submitted by Matt Galloway.

First, Mr. Galloway explained the submitted Prior Approval for Major Purchase of VMWare Annual Support, which is an annual renewal. Said renewal is in the amount of \$3,780.27 and is to be paid from Fund: 01-14-524-01 (Software Renewals).

Decision: Commissioner Jackson moved to approve the Prior Approval for Major Purchase of VMWare Annual Support, which is an annual renewal. Said renewal is in the amount of \$3,780.27 and is to be paid from Fund: 01-14-524-01 (Software Renewals). Chairman Manwaring seconded. Both voted in favor. The motion carried.

Next, Mr. Galloway explained the submitted Prior Approval for Major Purchase of NEC Phone Software, which is also an annual renewal. Said renewal is in the amount of \$3,480.00 and is to be paid from Fund: 01-14-524-01 (Software Renewals).

Decision: Commissioner Jackson moved to approve the Prior Approval for Major Purchase of NEC Phone Software, which is also an annual renewal. Said renewal is in the amount of \$3,480.00 and is

to be paid from Fund: 01-14-524-01 (Software Renewals). Chairman Manwaring seconded. Both voted in favor. The motion carried.

Lastly, Mr. Galloway explained the submitted Prior Approval for Major Purchase of CIS Services MDR, an annual renewal. Said renewal is in the amount of \$24,0900.00 and is to be paid from Fund: 01-14-524-01 (Software Renewals).

Decision: Commissioner Jackson moved to approve the Prior Approval for Major Purchase of CIS Services MDR, an annual renewal. Said renewal is in the amount of \$24,0900.00 and is to be paid from Fund: 01-14-524-01 (Software Renewals). Chairman Manwaring seconded. Both voted in favor. The motion carried.

PUBLIC WORKS- PRIOR APPROVAL FOR MAJOR PURCHASE

Present: Dusty Whited- Public Works Director.

The Board met to discuss the submitted Prior Approval for Major Purchase of two (2) cone liners. Said purchase is in the amount of \$14,149.76 and is to be paid from Fund: 02-46-491-01 (Solid Waste-Equipment Maintenance).

Decision: Commissioner Jackson moved to approve the Prior Approval for Major Purchase of two (2) cone liners. Said purchase is in the amount of \$14,149.76 and is to be paid from Fund: 02-46-491-01 (Solid Waste- Equipment Maintenance). Chairman Manwaring seconded. Both voted in favor. The motion carried.

DISCUSSION & DECISION REGARDING PUBLIC WORKS LICENSE REQUIREMENTS FOR CONTRACTORS- REQUESTED BY DUSTY WHITED- PUBLIC WORKS DIRECTOR

Present: Dusty Whited- Public Works Director
Ryan Jolley- Prosecuting Attorney

The Board met to hold discussion and make a decision regarding contractors having a Public Works License and the requirement for them do so in order to complete any work for the county.

Mr. Whited explained that there is a state exemption on requirements for Public Works License for any work being done that is less than \$50,000.00. Mr. Whited stated legally any projects that will cost less than \$50,000.00, the company is not required to have a Public Works License.


Mr. Whited stated there is a tree removal company that has been used for the last several years is no longer in business. There is another company who is interested in the work but does not have a Public Works License.


Mr. Jolley stated that he concurs with Mr. Whited and that if the cost is less than \$50,000.00, the county is not legally obligated to require a Public Works license. Therefore, he would be in favor of allowing the company to be used without having a Public Works License.

The Board had no major concerns in regards to the proposal.

Decision: Commissioner Jackson moved to follow Idaho Code and allow Public Works to gather an estimate from a tree removal company without the company having a Public Works License. Chairman Manwaring seconded. Both voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL FRIDAY, NOVEMBER 17, 2023


PAMELA W. ECKHARDT, CLERK
Lindsey Dalley- Commission Clerk


WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Friday, November 17, 2023
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Bair
 Commissioner Jackson
 Lindsey Dalley- Commission Clerk

ELECTION CLAIMS

Election worker pay for the November 7, 2023 Election was approved in the amount of \$10,746.93.

CLAIMS

Claims were approved in the amount of \$314,541.65.

PERSONNEL ACTION FORMS

The Board approve Personnel Action Forms, which were as follows:

Employee Status Sheet: Equipment Manager to Lead Solid Waste Operator
Salary Increase: Solid Waste Supervisor
 Appraiser (Certified)
 Chief Deputy Assessor/Revaluation Supervisor
 Computer Mapper
 Truck Driver
 Patrol Deputy
 Detention Deputy
 Emergency Communications Officer
 Detention Deputy
 Patrol Deputy
 Detention Deputy
 Patrol Deputy
New Employee Status Sheet: Human Resources Technician
 Special Assistant United States Attorney/Prosecutor

Decision: Commissioner Jackson moved to approve and sign Cash Warrants, Claims, Administrative Documents and Personnel Action Forms for November 17, 2023. Commissioner Bair seconded. All voted in favor. The motion carried.

REQUEST TO HIRE BUILDING OFFICIAL & DECISION ON RECOMMENDATION OF PAY- REQUESTED BY TIFFANY OLSEN

Present: Tiffany Olsen- Planning & Development Director
Ryan Jolley- Prosecuting Attorney
Laraine Pope- Human Resources Director
Pamela Eckhardt- County Clerk

The Board met with Tiffany Olsen to render a decision regarding the request to hire a Building Official and the recommendation of pay.

Ms. Olsen stated they had held an interview with an Applicant for the Building Official position. This individual currently works as a Building Official and has the qualifications. Ms. Olsen stated that she would like the Boards approval to offer this individual \$79,500.00 and once he completes his Flood Plain Management Certification, there will be an additional \$2,000.00.

The Board had no major concerns in regards to the proposal.

Decision: Commissioner Bair moved to allow the request to offer the Applicant for the Building Official position at \$79,500.00. Once the individual completes their Flood Plain Certification, there will be an additional \$2,000.00 given. Commissioner Jackson seconded. All voted in favor. The motion carried.

ALCOHOL LICENSE

The Board met to approve the Alcohol License for the American Legion.

Decision: Commissioner Jackson moved to approve the Alcohol License for the American Legion. Commissioner Bair seconded. All voted in favor. The motion carried.

APPROVAL OF COMMISSIONER MINUTES FOR OCTOBER 17-31, 2023

The Board met to approve and sign Commissioner Minutes for October 17-31, 2023. Chairman Manwaring confirmed that the Board has reviewed and there were no changes to be made.

Decision: Commissioner Bair moved to approve and sign the Commissioner Minutes for October 17-31, 2023. Commissioner Jackson seconded. All voted in favor. The motion carried.

TAX INQUIRY DOCUMENTATION

The Board met to approve and sign Tax Inquiry documentation submitted by the County Assessor, which were as follows:

RP1312441	Year 2023	Homeowner signed up for Homeowners Exemption for 2023
RP1319429	Year 2023	Homeowner signed up for Homeowners Exemption for 2023
RP8101506	Year 2023	Homeowner signed up for Homeowners Exemption for 2023
RP0155601	Year 2023	Homeowner signed up for Homeowners Exemption for 2023
RP0235404	Year 2023	Homeowner signed up for Homeowners Exemption for 2023
RP8266260	Year 2023	Homeowner signed up for Homeowners Exemption for 2023
RP0217801	Year 2023	Homeowner signed up for Homeowners Exemption for 2023
RP8269830	Year 2023	Homeowner signed up for Homeowners Exemption for 2023

Decision: Commissioner Jackson moved to approve Tax Inquiries as submitted by the County Assessor. Commissioner Bair seconded. All voted in favor. The motion carried.

EXECUTIVE SESSION

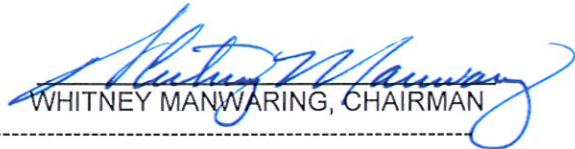
The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters and §74-206(1)(f), to communicate with legal counsel regarding pending/imminently-likely litigation. Commissioner Bair moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters and §74-206(1)(f), to communicate with legal counsel regarding pending/imminently-likely litigation. Commissioner Jackson seconded. Both in favor. The Board moved into Executive Session at 8:33 a.m. Commissioner Bair moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 9:29 a.m.

Decision: Commissioner Bair moved to allow Legal Counsel to negotiate with Attorney, Mark Cornelison, in regards to the land use/tort claim matter. Commissioner Jackson seconded. All voted in favor.

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY, NOVEMBER 22, 2023



PAMELA W. ECKHARDT, CLERK
Lindsey Dalley- Commission Clerk-----



WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Wednesday, November 22, 2023
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
Commissioner Bair
Commissioner Jackson
Lindsey Dalley- Commission Clerk

CASH WARRANTS

Cash Warrants were approved in the amount of \$2,140.13.

CLAIMS

Claims were approved in the amount of \$126,787.42.

Decision: Commissioner Bair moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Commissioner Jackson seconded. All voted in favor. The motion carried.

TAX MATTERS

The Board met to approve Tax Inquiry documents submitted by the County Assessor, which were as follows:

RP0156812	Year 2023	Homeowners signed up for Homeowners Exemption for 2023
RP1244900	Year 2023	Homeowners signed up for Homeowners Exemption for 2023
PP9015803	Year 2023	Parcel did not get the full \$250,000 Exemption

Decision: Commissioner Bair moved to approve Tax Inquiry documents as submitted by the County Assessor. Commissioner Jackson seconded. All voted in favor. The motion carried.

PRIOR APPROVAL FOR MAJOR PURCHASE- BUILDING MAINTENANCE

Present: Jason Marlow- Building Maintenance Supervisor

The Board met to discuss and make a decision in regards to the submitted Prior Approval for Major Purchase for cost for vehicle repair, which was submitted by Jason Marlow- Building Maintenance Supervisor. Said invoice is from an accident that occurred wherein the door of the Gator swung open and smashed the side of the bed of a detective's pickup. The cost to fix the damage was in the amount of \$2,858.65 and is proposed to come out of Fund: 01-10-470-00 (Building Maintenance- Vehicle Repairs & Gasoline).

Decision: Commissioner Jackson moved to approve the Prior Approval for Major Purchase of cost for vehicle repair, which was in the amount of \$2,858.65 and is to be paid from Fund: 01-10-470-00 (Building Maintenance- Vehicle Repairs & Gasoline). Commissioner Bair seconded. All voted in favor. The motion carried.

BINGHAM COUNTY RESOLUTION 2023-55

The Board met to approve and sign Bingham County Resolution 2023-55, a resolution regarding the destruction of records for the Clerk's Office.

Decision: Commissioner Jackson moved to approve and sign Bingham County Resolution 2023-55, a resolution regarding the destruction of records for the Clerk's Office. Commissioner Bair seconded. All voted in favor. The motion carried and said resolution was approved and signed as follows:

BINGHAM COUNTY
RESOLUTION 2023-55

RESOLUTION REGARDING THE DESTRUCTION OF RECORDS
FOR THE CLERKS OFFICE

WHEREAS the Bingham County Clerks Office has requested permission to destroy certain records; and

WHEREAS the Idaho Code §31-871 empowers the Board of County Commissioners with the responsibility for classifying records for purposes of retention and destruction; and

WHEREAS the Clerk's Office has represented that all records for which destruction is sought pertain to documents listed as follows:

Clerk's Office

2018 and prior ISTARs Reports

Jury Qualification Forms	Panel 1	2018
Jury Qualification Forms	Panel 2	2018
Jury Payment Proof	2015-2018	

Public Works Department

Department of Transportation documents (CDL documents & Drug Testing documents) for deceased employees from 2023.

WHEREAS none of the records for which destruction is requested are those required to be kept by the County permanently and indefinitely pursuant to I.C. §31-709;

THEREFORE, it is hereby resolved that: The Clerks Office files are hereby classified as "temporary," as defined in I.C. §31-871(1)(d). Furthermore, such records may now be destroyed.

Dated this 22 day of November 2023.



ATTEST:

Pamela W. Eckhardt
 Pamela W. Eckhardt
 Bingham County Clerk

BINGHAM COUNTY COMMISSION

Whitney Manwaring
 Whitney Manwaring, Chairman

Mark R. Bair
 Mark R. Bair, Commissioner

Eric Jackson
 Eric Jackson, Commissioner

SHERIFF'S OFFICE

Present: Jordyn Nebeker- Chief Deputy Sheriff
Scott Reese- Parks & Recreation/Emergency Management

The Board met with Sheriff Jeff Gardner to discuss updates within the Sheriff's Office and other agenda items.

Mr. Reese stated that the documentation before the Board today is for a grant applied for yearly through the Homeland Security, which is used to purchase radios for first responders. Said grant is in the amount of \$66,645.00 with no match from the county. There is a second grant in the amount of \$75,598.58.

The Board had no concerns in regards to the Memorandum of Agreement to proceed with the stated grant funding.

Decision: Commissioner Bair moved to approve and sign the Memorandum of Agreement between the State of Idaho Parks & Recreation and Bingham County as presented. Commissioner Jackson seconded. All voted in favor. The motion carried.

PUBLIC WORKS

Present: Dusty Whited- Public Works Director
Ryan Jolley- Prosecuting Attorney

The Board met with Dusty Whited to discuss department updates and other agenda items.

Discussion was held in regards to the request submitted by Kaleb and Lisa Phelps to accept 695 East River Run Road and 1375 North Shotgun Road. Mr. Whited stated that all requirements have been met and there are no further concerns.

Decision: Commissioner Jackson moved to approve and sign Bingham County Resolution 2023-54, a resolution authorizing acceptance of 695 East River Run Road and 1375 North Shotgun Road in Bingham County, Idaho. Commissioner Bair seconded. All voted in favor. The motion carried and said resolution was adopted as follows:

BINGHAM COUNTY
RESOLUTION NO. 2023-54

A RESOLUTION AUTHORIZING ACCEPTANCE OF 695 EAST RIVER RUN ROAD
AND 1375 NORTH SHOTGUN ROAD IN BINGHAM COUNTY, IDAHO

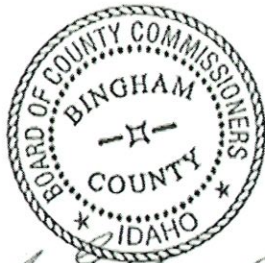
WHEREAS, The Bingham County Commissioners have the authority to accept and confirm the dedication of a road right-of-way to be open for public travel, (Idaho Code § 50-1313);

WHEREAS, The Record of Survey for the River Run Estates Subdivision Division 2, was recorded in the Bingham County Clerk's Office as Instrument Number 757419 and is attached as Exhibit "A"; and

WHEREAS, The Bingham County Public Works Director has acknowledged that Bingham County Road Standards have been met and recommends that 695 E. River Run Road and 1375 North Shotgun Road be accepted; and

THEREFORE, BE IT HEREBY RESOLVED, at a Public Meeting held on November 22, 2023, the Board of County Commissioners of Bingham County, Idaho, in the interest of the public, accepted 695 East River Run Road and 1375 North Shotgun Road and are hereby dedicated as 695 East River Run Road and 1375 Shotgun Road.

SIGNED this 22nd day of November 2023.



ATTEST:

Pamela W. Eckhardt
Pamela W. Eckhardt
Bingham County Clerk

BINGHAM COUNTY COMMISSION

Whitney Manwaring
Whitney Manwaring, Chairman

Mark R. Bair
Mark R. Bair, Commissioner

Eric Jackson
Eric Jackson, Commissioner

**RIVER RUN ESTATES DIMS ON 2
PART OF THE NW 1/4 SECTION 29 AND PART OF
SECTION 30 LOTS 7 AND 11.
T. 1 N., R. 37 E.B.M. BINGHAM COUNTY, IDAHO**

RECORDERS CERTIFICATE
I, _____, Recorder of Deeds for Bingham County, Idaho, do hereby certify that the foregoing is a true and correct copy of the original as recorded in my office on this _____ day of _____, 2023.

SURVEYOR'S CERTIFICATE
I, _____, Surveyor for Bingham County, Idaho, do hereby certify that the foregoing is a true and correct copy of the original as recorded in my office on this _____ day of _____, 2023.

COUNTY APPROVAL
I, _____, County Clerk for Bingham County, Idaho, do hereby certify that the foregoing is a true and correct copy of the original as recorded in my office on this _____ day of _____, 2023.

OWNERS DESIGNATION
I, _____, do hereby designate _____ as the owner of the above described property for the purpose of _____.

ACKNOWLEDGMENT
I, _____, do hereby acknowledge that I am the owner of the above described property and that I have executed the foregoing instrument for the purposes and consideration therein expressed.

MEASUREMENTS CERTIFICATE
The measurements shown on the foregoing plat were taken by _____, a Licensed Professional Surveyor, on this _____ day of _____, 2023.

ZONING APPROVAL
I, _____, Zoning Administrator for Bingham County, Idaho, do hereby approve the foregoing plat for the purpose of _____.

COUNTY SURVEYORS APPROVAL
I, _____, County Surveyor for Bingham County, Idaho, do hereby approve the foregoing plat for the purpose of _____.

DIVISION 2 DESCRIPTION

Containing that portion of the NW 1/4 of Section 29 and that portion of Section 30, T. 1 N., R. 37 E., B.M., Bingham County, Idaho, as shown on the plat of _____, recorded in the office of the Recorder of Deeds for Bingham County, Idaho, on this _____ day of _____, 2023.

Containing that portion of the NW 1/4 of Section 29 and that portion of Section 30, T. 1 N., R. 37 E., B.M., Bingham County, Idaho, as shown on the plat of _____, recorded in the office of the Recorder of Deeds for Bingham County, Idaho, on this _____ day of _____, 2023.

Containing that portion of the NW 1/4 of Section 29 and that portion of Section 30, T. 1 N., R. 37 E., B.M., Bingham County, Idaho, as shown on the plat of _____, recorded in the office of the Recorder of Deeds for Bingham County, Idaho, on this _____ day of _____, 2023.

IRRIGATION CERTIFICATE

I, _____, Irrigator for Bingham County, Idaho, do hereby certify that the foregoing is a true and correct copy of the original as recorded in my office on this _____ day of _____, 2023.

FURTHER DISCUSSION REGARDING THE BLACKFOOT ANIMAL SHELTER- REQUESTED BY MAYOR CARROLL

Present: Mayor Carroll- City of Blackfoot
Garrett Sandow- City of Blackfoot Legal Counsel
Grahm Anderson- City of Blackfoot Treasurer
Ryan Jolley- Prosecuting Attorney

The Board met to hold further discussion regarding the Blackfoot Animal Shelter, which included the possible location for a new animal shelter and the steps that would need to be taken in order to proceed with the project.

The plan in moving forward is that Mayor Carroll will have an appraisal completed on the current building and County Legal Counsel will see what documentation would need to be completed in regards to the land.

PRIOR APPROVAL FOR MAJOR PURCHASE- EXTENSION OFFICE

Present: Julie Buck- Extension Office

The Board met to discuss and make a decision in regards to the submitted Prior Approval for Major Purchase of a new refrigerator/freezer for the Extension Office. Said purchase is in the amount of approximately \$1,888.95 and is proposed to be paid from Fund: 01-13-800-00 (County Agent- Capital Furniture/Fixtures).

Decision: Commissioner Bair moved to approve the Prior Approval for Major Purchase of a new refrigerator/freezer for the Extension Office. Said purchase is in the amount of \$1,888.95, to be paid from Fund: 01-13-800-00 (County Agent- Capital Furniture/Fixtures. Commissioner Jackson seconded. All voted in favor. The motion carried.

DISCUSSION & POTENTIAL DECISION REGARDING BOUNDARY LINE FOR RESPONSES FROM FIRE AGENCIES- REQUESTED BY LYLE BARNEY

Present: Lyle Barney- Shelley-Firth QRU/EMS Chief
Bryan Howell- Blackfoot Fire Chief
David Lewis- Blackfoot Fire Captain
Steve Stuart- Blackfoot Fire Captain
Marc Carroll- City of Blackfoot Mayor
Grahm Anderson- City of Blackfoot Treasurer
Ken Johnson- Shelley Firth Fire Commissioner
Branden Wall- Blackfoot Fire
Wendy Mecham- Bingham County GIS
Gwen Inskeep- County Surveyor
Laura Lora- County Payroll/Deputy Clerk
Randy Adams- Shelley Firth Fire Chief
Pamela Eckhardt- County Clerk


The Board met to discuss and make a potential decision regarding the boundary line for responses from fire agencies.

Discussion was held in regards to the fact that although the percentage per fire district had been adjusted, the response area and boundary lines did not change.

Chairman Manwaring confirmed that all parties were in agreement with the discussion held and there would be no changes to the response boundaries at this time. This matter would be re-evaluated in one (1) year.

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY, NOVEMBER 29, 2023


PAMELA W. ECKHARDT, CLERK
Lindsey Dalley- Commission Clerk-----


WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Wednesday, November 29, 2023
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Bair
 Commissioner Jackson
 Lindsey Dalley- Commission Clerk

CASH WARRANTS

Cash Warrants were approved in the amount of \$105.96 & \$600.00, for a total of \$

ADMINISTRATIVE DOCUMENTS

One (1) cell phone stipend request was approved for the Probation Department in the amount of \$20.00 per month for ten (10) months, for a total of \$200.00.

Decision: Commissioner Bair moved to approve and sign Cash Warrants, Claims and Administrative Documents for November 29, 2023. Commissioner Jackson seconded. All voted in favor. The motion carried.

PUBLIC INPUT MEETING IN REGARDS TO BINGHAM COUNTY PARKS & RECREATION SEEKING FUNDING FOR SPORTSMAN'S PARK FEDERAL HIGHWAYS TRANSPORTATION AND WATERWAYS IMPROVEMENT

Present: Scott Reese- Parks & Recreation
 Tiffany Olsen- Planning & Development Director
 Stephen Woolf- Public Attendee
 Leigh Ann Davis- Parks & Recreation
 Jordyn Nebeker- Chief Deputy Nebeker
 Dusty Whited- Public Works Director
 Ollie Wimbish- Chief Deputy Prosecuting Attorney
Via Zoom: Skyler Podeseck- Upper Snake Bureau of Reclamation

The Board held a Public Input Meeting in regards to Bingham County Parks & Recreation seeking funding for Sportsman's Park Federal Highways Transportation and Waterways Improvement. Chairman Manwaring welcomed everyone to the meeting and introductions were held.

Mr. Reese stated that he has been working with the Bureau of Reclamation on funding to get the parking lot and greenbelt completed at Sportsmans Park. Mr. Podeseck stepped in and explained that this is a project that is being managed by Federal Highways and back in 2022 Reclamation submitted a proposal to redo the parking lot, the wrap around road, as well as the greenbelt. That proposal was accepted and approximately \$1 million dollars was accepted from highways. Since then project costs have increased and

as of yesterday he has received additional funds that the reclamation is committing towards this project in the approximate amount of \$750,000.00. Mr. Reese added that no match would be needed from the county.

Chairman Manwaring asked Mr. Reese when the last time updates such as this were completed, to which he stated it had not occurred for the past at least twelve (12) years.

Chairman Manwaring opened the meeting for public input at this time.

Chairman Manwaring asked if there was any testimony in favor, to which there was none.

Chairman Manwaring asked if there was any testimony in neutral, to which there was none.

Chairman Manwaring asked if there was any testimony in opposition, to which there was none.

Commissioner Bair read comments posted onto the Facebook post, which were as follows:

Bryan Jorgensen: "There's plenty of room for those county park dollars to be spent in updates and maintenance within Sportsmans Park. In addition, it would be nice to prioritize the parks with watercraft access to the County Waterways."

Janet Scott Gay: "I would like to see more county park dollars spent near Blackfoot instead of Aberdeen"

Commissioner Bair stated that he would like to clarify that this property is not county property, it belongs to the Bureau of Reclamation but is managed by Bingham County. Mr. Reese stated that the county has a great partnership with the Bureau of Reclamation but this will not be completed with any county tax dollars.

The Board had no major concerns and there was no further testimony to be heard.

Mr. Reese stated that award of the funding would be fall of 2024 and construction would commence in 2025. The project will also be coordinated with the county once the project is to begin.

Decision: Commissioner Jackson moved to approve and sign the grant documentation to seek grant funding to complete the parking lot and greenbelt at Sportsman's Park. Commissioner Bair seconded. All voted in favor. The motion carried.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Bair seconded. Both in favor. The Board moved into Executive Session at 10:23 a.m. Commissioner Jackson moved to go out of Executive Session. Commissioner Bair seconded. The Board moved out of Executive Session at 10:29 a.m.

Decision: Commissioner Bair moved to authorize Mr. Whited or Laraine Pope to offer the potential hire for Truck Driver at an N15, Step 2 (\$19.09). Commissioner Jackson seconded. All voted in favor. The motion carried.

The second matter discussed was an update in regards to a matter/investigation for the Rattlesnake Landfill. No decision was made at this time.

PUBLIC WORKS

Present: Dusty Whited- Public Works

The Board met with Dusty Whited to discuss department updates and other agenda items.

Discussion was held in regards to the submitted Prior Approval for Major Purchase for removal of two trees on 700 North. Mr. Whited explained that this was discussed previously and the Board approved that it was okay to use a business who does not have Public Works License due to the minimal amount of services being done.

Decision: Commissioner Jackson moved to approve the Prior Approval for Major Purchase for tree removal on 700 North in the amount of \$2,000.00, which is to be paid from Fund: 02-40-676-00 (Road & Bridge- Contracts-Trees, Paving, etc). Commissioner Bair seconded. All voted in favor. The motion carried.

HUMAN RESOURCES

Present: Laraine Pope- Human Resources

The Board met with Laraine Pope to discuss department updates, which included current recruitments and vacant positions.

DISCUSSION & DECISION REGARDING WAGE FOR PART-TIME SEASONAL EMPLOYEES TO WORK FOR THE ASSESSORS OFFICE- REQUESTED BY DONAVAN HARRINGTON

Present: Donavan Harrington- County Assessor
Laraine Pope- Human Resources
Debbie Cunningham- Chief Deputy Assessor

The Board met to discuss and make a decision regarding wage for part-time seasonal employees to work for the Assessors Office.

Mr. Harrington stated that he would like to hire several part-time Circuit Breaker employees for the property tax relief program and would like to propose a starting wage at N10, Step 1 (\$15.58) which is what most of the Clerk's are currently at. These employees are part-time/temporary/on-call and would not receive benefits.

Chairman Manwaring stated that he would be in favor of paying an N10, Step 1 and have this position listed as a part-time/on-call position.

Ms. Pope stated that a reclassification will take time but she is also in favor of the position being at an N10.

Mr. Harrington stated there is a training on December 7th that he would like to send several of the potential hires but a job offer has not been tendered. Ms. Pope stated that she does not believe that she would have the reclassification review complete prior to that date. Mr. Harrington stated even if that were completed, an offer has not been rendered nor has a background check been completed.

Discussion was held in regards to allowing said potential hires to the one-day training and if they are put on the part-time/on-call status, the Board would be in favor of paying them as so.

Decision: Commissioner Jackson moved to proceed with the proposal made by County Assessor, Donavan Harrington, for the part-time Circuit Breaker position (on-call) to start at N10, Step 1. Mr. Harrington will submit a request to Human Resources for the reclassification. Also, to allow the potential new hire for said position to attend a one-day training. Commissioner Bair seconded. All voted in favor. The motion carried.

DISCUSSION & DECISION REGARDING PLOWING OF MOUNTAIN ROADS

Present: Dusty Whited- Public Works Director
 Troy Lenhart- Road & Bridge Supervisor

The Board met to discuss and make a potential decision in regards to plowing and grading the mountain roads. Chairman Manwaring stated that he had been contacted by a rancher who stated they still had cattle in the mountains and are needing to get them out of the hills. With the 7-8 inches of snow that had fallen the roads it was challenging.

A brief discussion was held in regards to how this could be addressed in the future but the Board was in favor of having Road & Bridge

Mr. Whited stated that the county ordinance states there is no winter maintenance after November 15th, which seems to be the issue. If it was prior to November 15th, there would be no issue and it would be part of the maintenance schedule. As it is past said date, the decision should come from the board if they would like the mountain roads to be plowed and graded.

The Board had no issue if the Road and Bridge Department will wait until Monday and if it snows or the rancher calls, the roads will be plowed.

Decision: Commissioner Bair moved to allow Road & Bridge to open the mountain roads on November 27th. Also, if there is a snow storm and the roads need to be opened again, that is approved but only after the roads in the valley are taken care of and help can be spared on December 4th. Commissioner Jackson seconded. All voted in favor. The motion carried.

APPROVAL & SIGNING OF THE JUVENILE JUSTICE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR 2023

Present: Pamela Eckhardt- County Clerk
 Shawn Hill- Probation Department

The Board met to approve and sign the Juvenile Justice Annual Financial Report for Fiscal Year 2023.

Decision: Commissioner Jackson moved to approve and sign the Juvenile Justice Annual Financial Report for Fiscal Year 2023. Chairman Manwaring seconded. Both voted in favor. The motion carried.

MEETING WITH TIM SOLOMON- ROCKY MOUNTAIN POWER, TO RECEIVE QUARTERLY UPDATE

Present: Tim Solomon- Rocky Mountain Power
 Tiffany Olsen- Planning & Development Director

The Board met with Tim Solomon to receive a quarterly update.

APPROVAL AND SIGNING OF FULL SATISFACTION OF DEVELOPMENT AGREEMENT FOR CEDAR ESTATES SUBDIVISION, DIVISIONS 1 & 2

Present: Tiffany Olsen- Planning & Development

The Board met with Tiffany Olsen to approve and sign the Full Satisfaction of Development Agreement for Cedar Estates Subdivision, Divisions 1 & 2.

Decision: Commissioner Jackson moved to approve and sign the Full Satisfaction Development Agreement for Cedar Estates Divisions 1 & 2, as requested. Chairman Manwaring seconded Both voted in favor. The motion carried.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(d), to consider Records that are exempt from public disclosure. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(d), to consider records that are exempt from public disclosure. Chairman Manwaring seconded. All in favor. The Board moved into Executive Session at 2:48 p.m. Commissioner Jackson moved to go out of Executive Session. Chairman Manwaring seconded. Both voted in favor. The Board moved out of Executive Session at 3:11 p.m.

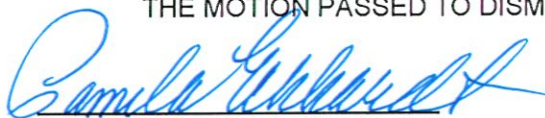
Decision: Commissioner Jackson moved to deny the Indigent Cremation Application for Case Number 2023-13, per the recommendation of Susan Denny, Indigent Services. Said denial is due to lack of information and cooperation. Chairman Manwaring seconded. Both voted in favor. The motion carried.

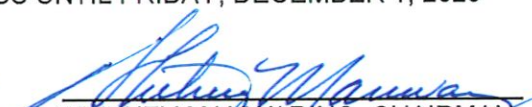
Commissioner Jackson moved to settle the amount owed for Indigent Case Numbers 2013-32, 2012-56 and 2012-138, in the amount of \$20,000.00 rather than the \$25,000.00 offered by the individual that submitted the request. Chairman Manwaring seconded. Both voted in favor. The motion carried.

CLAIMS FOR THE PREVIOUS MONTH WERE APPROVED AS FOLLOWS:

Current Expenses	\$393,304.39	Weeds	\$6,720.22
Road & Bridge	\$152,134.45	Emergency Communication.....	\$25,589.94
Airport.....	\$11.05	Waterways.....	\$989.18
Justice Fund	\$409,169.14	Payment in Lieu of Taxes.....	\$9,615.51
District Court.....	\$117,876.65	Treatment Court Fund.....	\$3,880.88
Preventative Health.....	\$117,529.25	Junior College Fund.....	\$500.00
Parks & Recreation	\$6,651.43	Consolidated Elections.....	\$10,480.40
Revaluation.....	\$20,382.26		
Solid Waste.....	\$46,916.96		
Tort.....	\$210,872.92		
Veterans Memorial.....	\$300.00		

THE MOTION PASSED TO DISMISS UNTIL FRIDAY, DECEMBER 1, 2023


PAMELA W. ECKHARDT, CLERK
Lindsey Dalley- Commission Clerk


WHITNEY MANWARING, CHAIRMAN